



RSU 23  
Old Orchard Beach School Department  
40 E. Emerson Cummings Blvd. Old Orchard Beach, Maine 04064  
(207) 934-5751 Fax (207) 387-1505  
[www.rsu23.org](http://www.rsu23.org)

---

## **Annual Public Notice**

### **Destruction of Records**

RSU 23 will destroy selected Special Education records of special education students at the end of the school year in which the student turns 26 years old.

Parents or adult students wishing to obtain these records should contact the Special Education Department at (207) 934-5751.

The School Department shall permanently maintain a record of the student's name, address, phone number, grades, attendance records, classes attended, grade level completed, and year completed.

### **Project Child Find**

Do you know of a child 3-22 years of age with a disability residing within the RSU 23 school district? The disability might be vision, hearing, behavior, learning, health, mental ability, autism, or any combination of these areas. Children with disabilities are entitled to appropriate educational services provided at no cost to the child or family.

If you know of a child with a disability in need of special education services, please contact your local school principal or Heidi Butler, RSU 23 Director of Special Education.